



Swim Instructor Part-time Temporary

The Position

Conducts the instruction of swim classes. Completes all lesson plans and paperwork required for swim classes. Works with and guides Swim Aides in proper demonstration of water skills. Promotes the safety of patrons who utilize the aquatic facility and its programs. Maintains order of the aquatic facility and its programs. Provide customer service and enforce parks and recreation rules and regulations. Work special events such as facility rentals, recreational special events, or swim camps. Assist in staff development. A sample of duties may include but not be limited to: instructing swim classes, completing lesson plans, completing report card for swim students, evaluating staff, cleaning of pool deck upon completion of swim classes, covering pool upon completion of swim lessons, ensuring the safety of swim patrons. Perform other duties as deemed necessary.

MUST BE WILLING TO WORK WEEKENDS, EVENING HOURS AND HOLIDAYS AND TO FULFILL THEIR JOB DUTIES THROUGHOUT THE ENTIRE SEASON. (May-September)

Standards

Must be fifteen (15) years of age or older and be able to obtain certification in community CPR and standard first aid within 90 days of employment. Must be able to perform all skills to be taught in swim classes and maintain a safe environment for swim class students. Must possess experience in working with children and adults, and possess previous swim instruction experience. Ability to lift, carry, push and/or pull light to moderate amounts of weight.

Salary

\$11.98 – 14.56 per hour, no benefits

IMMIGRATION REFORM AND CONTROL ACT

To comply with the Immigration Reform and Control Act, effective November 1986, all potential employees will be required to provide proof of U.S. citizenship or authorization to work in the United States.

Selection Process

Required City application and supplement may be obtained by visiting the website, www.brentwoodca.gov; calling 925-516-5191; or in-person at Brentwood City Hall, 150 City Park Way, Brentwood, CA 94513 from 8:00 a.m. to 5:00 p.m. Monday-Friday. **Application and supplement for this position will be accepted through 4:00 p.m., Friday, April 22, 2016. Completed application and supplement may be mailed to City Hall, Attn: Human**

Resources, 150 City Park Way, Brentwood, CA 94513 or dropped off in person at City Hall, First Floor Payment Center.

Application packets will be screened and those applicants possessing the MOST DESIRABLE qualifications will be notified to participate in the examination process. The examination process may include a written test, hands-on computer test, oral interview, pre-employment physical examination, and/or background investigation.

The information contained herein does not constitute either an expressed or implied contract and these provisions are subject to change.

THE CITY OF BRENTWOOD IS AN EQUAL OPPORTUNITY EMPLOYER